# Swan Districts Football Club inc

#  hall of fame Committee

**Terms of Reference**

**1. Role of the Hall of Fame**

The role of the Hall of Fame is to recognise and enshrine players, coaches, administrators, volunteers and iconic moments that have made a most significant contribution to the Swan Districts Football Club (“SDFC” and the “Club”) since its inception in 1934.

**2. Categories for the Hall of Fame**

The following categories will be applicable to the SDFC Hall of Fame

1. Hall of Fame inductee – open to all players, coaches, administrators and volunteers
2. Champion Inductee – open to those SDFC players who have been recruited from SDFC into the AFL
3. Legends – open to all Hall of Fame members
4. Iconic Moments

**2. Selection Criteria for Induction into the Swan Districts Football Club Hall of Fame (excluding Legends category)**

1. For players, Hall of Fame selection should be orientated towards excellence and outstanding impact and not just (but not excluding) a long and loyal service to the game and the SDFC. This could be evidenced by State representation, regular and high polling in the Swan and Sandover Medals, an innovative style of play that has attracted and encouraged supporter support and a natural recognition by all to the player’s contribution to the game of football and SDFC in particular.
2. For non players, induction into the Hall of Fame a major landmark achievement or a visionary approach which had a significant or lasting impact on the Club should preferably be evident.
3. For the Champion category this is restricted to those SDFC players who were recruited from SDFC into the AFL and have played AFL football with distinction (not VFL) and have maintained a link with the SDFC to recognise their beginnings.
4. For iconic moments these are events which have been game changers for the Club. These could include football games, football events, infrastructure changes and innovations.
5. For player and non players alike the Committee shall consider the integrity, sportsmanship and character of a candidate in addition to the ability and individual record achieved. The Secretary of the Hall of Fame Committee shall record and outline the justification of the Committee in recommending to the Board of Directors of the SDFC the approval of all candidates selected for Hall of Fame induction.
6. A player, coach, administrator or supporter involved at any level of football within the Club and its districts can be eligible for induction into the Hall of Fame.
7. Unless there are special circumstances a player may only be eligible for induction into the Hall of Fame if that player has retired from playing for SDFC for a minimum period of three years.
8. Coaches and administrators may only be eligible for induction into the Hall of Fame upon retirement. A volunteer can be still actively involved in their support of SDFC.
9. A member of the Committee may be a candidate but shall not vote when the nomination is under consideration.
10. There shall be no special order of precedence given to Hall of Fame inductees.

**3. Selection Process**

1. The Committee may select up to twenty five (25) nominations for year one (1) and thereafter up to four (4) nominations in any given year provided that:
a) In each induction year there is at least one player who has retired within fifteen (15) years of each Hall of Fame induction ceremony and b) There must be at least one (1) nomination selected from the category of administrator or volunteer in the initial year and thereafter one (1) nomination from this category must be selected for every 10 nominees for the Hall of Fame and c) there is no limit to the iconic moments nominations but it is expected that there would no more than four (4) of five (5) in total for every one hundred (100) years.
2. Selections of the Committee shall be presented to the Board of Directors of the SDFC for endorsement as soon as practicable after the Selection meeting and include supporting comment on all nominations.
3. The Board of Directors of the SDFC shall endorse and enshrine the selections of the Committee unless in its absolute discretion it requests the Committee to reconsider a nomination.
4. If the Committees nominations remain unchanged after reconsideration, the Board of Directors of the SDFC shall then endorse and enshrine the nominations.
5. To assist in the selection of inductees the Committee:
(a) Shall seek nominees from within the Club and from the various football clubs and competitions within its district and
(b) May receive submissions from supporters and other members of the public.
6. Nomination shall be made in a form to be prescribed by the Committee and shall be accompanied by such other information as may be prescribed from time to time by the Committee.
7. The Secretary shall prepare and provide to each Committee member a list of eligible candidates to assist the Committee in its selection of the yearly nominees of the Hall of Fame. The list shall contain:
(a) Candidates chosen individually by each member of the Committee;
(b) Nominations received from within the Club and from the various football clubs and competitions within its district and supporters and members of the public and
(c) Each eligible candidate’s respective service records to the SDFC.

**4. Legends**

1. There shall be a special category of inductees of the Hall of Fame known as Legends. There is no restriction on who shall be eligible for Legend status although in normal circumstances the person would already be a member of the Hall of Fame.
2. The classification of Legend will be applied to honour those SDFC players, coaches, adminstrators, volunteers and supporters who have had the most significant positive impact on the SDFC. Legends who are players and coaches are those who immediately come to mind when football players and coaches at the very pinnacle are discussed.
3. The classification of Legend cannot be bestowed on more than 10% of the inductees in the Hall of Fame.
4. Any Legend nominations for Year 1 must be included in the twenty five (25) allowed in that year.

**4. Frequency of Hall of Fame Functions**

1. The Hall of Fame will be held not less than every two (2) years.
2. It shall be held at or before the commencement of the football season.
3. It is intended that the initial Hall of Fame induction function be held at or near the commencement of the 2016 football season.

**5. Committee**

1. The Committee must comprise at least five (5) members with a maximum of ten (10) permitted.
2. All persons must be current members or an employee of the SDFC.
3. The Committee will elect a Chairperson and a Secretary. The same person can fill both roles.
4. The quorum for the Committee will be 70% of members subject to a minimum of four (4).
5. All meetings will be minuted.
6. The CEO of the SDFC shall be a member and would normally be expected to be Chairperson.
7. No current board members can be members.
8. It is expected that at least one member of the Committee shall be female and that the Committee will represent a broad cross section of the SDFC members.