



WEST AUSTRALIAN  
FOOTBALL COMMISSION INC.



## WAFC COMMUNITY FACILITIES FUND GUIDELINES

## W AFC COMMUNITY FACILITIES FUND PURPOSE

The WAFC Community Facilities Fund (CFF) aims to supplement efforts at a strategic level to ensure football has access to quality facilities to support the future growth of the game. It is the intention of the WAFC that the CFF acts as 'seed' funding to attract additional funds to football facilities.

## PROGRAM PRIORITY

The WAFC Community Facilities Fund is available to all WAFL clubs, District and Regional Football Development Councils, and incorporated junior and senior community football clubs. Funding priority will be given to:

- projects that are of strategic value to football and align with identified WAFC Strategic Facility objectives; and
- projects that maximise additional funds attracted to football through either Local, State or Federal Government funding sources.

## ELIGIBLE PROJECTS

Projects eligible for funding include:

- Master Planning/Feasibility Studies in association with Local Governments and State Government agencies to gain support for major projects (**up to \$5,000**)
- Capital facility improvements (**up to \$10,000**) including;
  - Facility extensions
  - Facility improvements that align with the minimum facility guidelines for the relevant level of competition, including support to host AFL pre-season matches
  - Floodlighting

- Projects requiring special consideration due to their nature (i.e. club fit out, bars, items not considered essential for participation)

Please note that funding for projects that fall under the special request category is solely at the WAFC's discretion.

## FUNDING ARRANGEMENTS AND CONDITIONS

- Funding requests must not exceed the cash contribution from the applicant.
- Funds are limited and the long term availability of the fund is not guaranteed.
- The aim of the program is to ensure funds are allocated on an equitable basis between the Districts/Regions.
- Projects cannot commence prior to receiving grant approval from the WAFC. All projects that have commenced before this time will be deemed ineligible.
- Funds will only be available if used for facilities that meet Australian design standards and meet Local Government statutory building and other requirements.
- Recurring operating costs, and/or equipment will not be funded and the project must not benefit privately owned facilities.
- Funds will only be paid upon receipt of a Tax Invoice from the applicant and supporting Tax Receipts indicating the works have been undertaken.
- Acknowledgment of the contribution by the WAFC needs to be publicly promoted and a representative of the WAFC must be invited to attend any 'Official Opening' function.

## LODGING YOUR APPLICATION

You must discuss your project with the WAFC in order to be eligible for funding. Enquiries can be directed to the Facilities Manager or the Community Football and Facilities Coordinator on 9381 2187. For further information please visit the WA Football Website for further information, including round closing dates.

ROUND 1	ROUND 2
DECEMBER	JUNE
<ul style="list-style-type: none"> <li>Funding promoted through WA Football website, WA Football Database and District/Regional Managers.</li> <li>Application forms available from WA Football website.</li> <li>Clubs are required to discuss project with WAFC, DSR and Council.</li> </ul>	
JANUARY	JULY
<ul style="list-style-type: none"> <li>Applications must be submitted by prescribed closing date or will be ineligible for funding.</li> <li>WAFC Community Facilities Fund Assessment Panel meets to determine recommendations for funding.</li> </ul>	
FEBRUARY	AUGUST
<ul style="list-style-type: none"> <li>WAFC Facilities Committee considers recommendations and approves funding.</li> <li>Clubs notified of outcome.</li> <li>Projects can officially commence.</li> </ul>	

## ASSESSMENT PROCESS

All applications must address all questions and sections within the application form.

The WAFC Community Facilities Fund Assessment Panel will determine the recommended successful applications within the scope of the WAFC budget set for the fund. Applications will be ranked in order of importance by the Panel and submitted to the Facilities Committee for endorsement.

The criteria for funding support will include:

PROJECT CRITERIA	ESSENTIAL	DESIRABLE
Consistent with WAFC Football Facilities Strategic Plan	✓	
Consistent with relevant District Facility Development Plan and/or Junior and Senior Facility Needs Reports	✓	
District/Regional Football Development Council support obtained		✓
Eligibility for funding through CSRFF program		✓
Local Government approval for project obtained	✓	
Project Delivery within two (2) years of funding approval	✓	
WAFC Community Facilities Fund grant matched dollar for dollar by applicant	✓	

## WAFC COMMUNITY FACILITIES FUND APPLICATION

You MUST discuss your project with either the WAFC Manager Facilities Services or your relevant WAFC District Manager before completing and submitting your application.

WAFC Contact: \_\_\_\_\_ Date: \_\_\_\_\_

### APPLICANT DETAILS

Club Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Postcode: \_\_\_\_\_ State: \_\_\_\_\_

Facility Address: \_\_\_\_\_ Postcode: \_\_\_\_\_ State: \_\_\_\_\_

### PREFERRED CONTACT PERSON

Name: \_\_\_\_\_ Title: Dr  Mr  Mrs  Ms

Club Position: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### CLUB DETAILS:

Does the club have an ABN? Yes  No  ABN: \_\_\_\_\_

Is the club registered for GST? Yes  No

Is the club incorporated? Yes  No  Incorporation #: \_\_\_\_\_

### LOCAL GOVERNMENT DETAILS

Local Government: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: Dr  Mr  Mrs  Ms

Position: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**PROJECT DETAILS:**

**As an attachment please provide a description of the proposed project, how the need for it was established and how it will benefit the club.**

Project Location: \_\_\_\_\_

Land Ownership: Who owns the land on which your facility will be located? \_\_\_\_\_ Lease/Licence Expiry (if applicable): \_\_\_\_\_

Planning Approvals: Where applicable, has planning permission been granted (check with your local government)?

Do you share your facility with other sports/clubs? Yes  No  If so, who? \_\_\_\_\_

Please detail your club's membership over the past three years. 2015 \_\_\_\_\_ 2016 \_\_\_\_\_ 2017 \_\_\_\_\_

**Community Sporting and Recreation Facilities Fund (CSRFF)**

Have you discussed your project with the Department of Sport and Recreation? Yes  No

Contact Name: \_\_\_\_\_ Date of Contact: \_\_\_\_\_ DSR Office: \_\_\_\_\_

Is your project eligible for a grant through the CSRFF program? Yes  No

**PROJECT DELIVERY**

Task	Date
Council Approvals	_____
Appointing Builder/Contractor	_____
Project Commencement	_____
Project Completion	_____
Project Acquitted (Funding Received from WAFC)	_____

## PROJECT BUDGET

SOURCE OF FUNDING	\$ AMOUNT (EX GST)	\$ AMOUNT (INC GST)		FUNDS YES/NO
Club			Club cash available for project	
Local Government			Include Council Minutes to confirm funding commitment	
State Government (i.e. CSRFF, Royalties for Regions)			Include amounts being sought	
Volunteer Labour			Cannot exceed Club cash amount	
Donated Materials			Cannot exceed Club cash amount	
W AFC Community Facilities Fund request			Up to 1/2 Club cash contribution	
Total Project Funding				

**\*Note: If the funding approved is less than funding requested for this project, or the project is more expensive than indicated in this budget, where will the extra funds be sourced from?**

## GST

Please note depending on the value of the project and/or grant, the ATO may require an organisation be registered for GST. If the applicant is registered for GST, the grant is grossed up with the GST amount.

## APPLICANT'S CERTIFICATION

I certify that the information supplied is to the best of my knowledge, true and correct.

Name: \_\_\_\_\_ Position Held: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_