

## Club Small Grant Policy

<b>Policy number</b>	4	<b>Version number</b>	1
<b>Drafted by</b>	PFL CEO	<b>Board approval on</b>	March 21 2022
<b>Person Responsible</b>	PFL CEO	<b>Scheduled review date</b>	March 2023

### Overview

The purpose of this policy is to outline the criteria of the Club Small Grants Program.

The Chief Executive Officer is responsible for implementing this policy.

### POLICY STATEMENT

#### 1. Purpose

To provide financial assistance to clubs for projects, programs and events to enhance the experience of participating in the League.

#### 2. Guidelines

##### 2.1 Who is eligible for funding?

- Full Member Clubs of the League.

##### 2.2 Clubs are not eligible if they:

- Are on probationary status with the League.
- Have overdue or outstanding project completion reports for any grants, funding or sponsorships with the League.
- Have overdue or outstanding payments due to the League; or
- Have already received financial or in-kind support from the League for the same project, program or event.

##### 2.3 Which projects are eligible for funding?

- Projects must meet at least one of each of the strategic areas and funding objectives to be considered for funding.

Strategic areas (must meet one)	Funding objectives (must meet one)
<ul style="list-style-type: none"> <li>• Competition growth</li> <li>• Diversity and inclusiveness</li> <li>• Competition integrity</li> <li>• Good governance</li> <li>• Strong and vibrant clubs</li> </ul>	<ul style="list-style-type: none"> <li>• Attract, retain or reward volunteers.</li> <li>• Provide a safe environment for members, visitors, volunteers and the public.</li> <li>• Improve the knowledge, skills and or experience of club officials and volunteers.</li> <li>• Support and develop the knowledge, skills or experience of coaches and players.</li> </ul>

	<ul style="list-style-type: none"> <li>Assist with the long-term sustainability of the club.</li> </ul>
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2.4 Which projects will not be funded?

- Any project, program or event which does not fit the eligibility; strategic area or funding objective mentioned above;
- Ongoing maintenance and repairs which are generally the responsibility of the club or third party such as the local council.
- Deficit funding (to repay cash shortfalls);
- Retrospective funding (project cannot begin before the grant has been approved)
- General club operational costs (e.g line marking);
- Personal protective or playing equipment (e.g. Mouthguards, footballs, goal post pads, playing apparel); or
- Tours or travel costs.

2.5 Project limitations

- The League will not fund the payment of coaches, club officials or specialists except where it is considered outside of their normal club responsibilities.

2.6 How will the application be assessed?

- Applications will be assessed by the Chief Executive Officer

<b>Funding Assessment Criteria (out of 100)</b>	
<b>1. Clear objectives that align with the grant focus areas and funding objectives</b>	
The objectives of the project are clearly identified	/10
The project and intended target group aligns with the grant strategic areas	/10
The project and intended target group aligns with the grant funding objectives	/10
<b>2. Direct benefit to the League</b>	
The project delivers clear and measurable outcomes and benefits to the target group	/15
There is potential for the project to have a lasting club impact	/15
<b>3. Capacity of the club to manage the funding and deliver the service or program</b>	
The project is a high priority for the club	/5
There is evidence of project planning for the full funding period (including achievable timelines)	/5
The club has the organisational structure and skills to achieve the outcomes listed in their application	/5
There is a realistic relationship between the funding requested, anticipated outcomes and the club's annual budget	/5
The application contains a detailed, clear and reasonable budget	/10
The club has committed their own funds to the project's sustainability	/5
The project cannot be funded elsewhere	/5
<b>Total</b>	<b>/100</b>

**3. Grant Amounts**

Clubs can apply for funding up to \$2000 per project.