**FREMANTLE CONFERENCE INCIDENT INFORMATION FORM**

***This form should be completed when a club would like to provide information to be considered by the Junior Competition Council for the Fremantle Conference Competition.***

***NOTE: No attachments or extensions to this form will be considered. Be concise and only include factual information. If any further information is required, you will be contacted by telephone.***

|  |  |  |  |
| --- | --- | --- | --- |
| **Club** |  | **Contact (President)** |  |
| **Date of game** |  | **Location** |  |
| **Home Team** |  | **Away Team** |  |
| **Contact made with opposing club (Name)** | |  | |

***Before sending this form through, all attempts to solve the problem must have been exhausted before action will be taken at a district level.***

**Names and contact details of up to three witnesses that saw the incident:**



**Details of Incident (Maximum 1500 characters)**

|  |  |  |
| --- | --- | --- |
| **Action requested:** | For information only  Request feedback  For further consideration | Mediation  Information for umpires |

METRO SOUTH COMPLAINTS MANAGEMENT PROCESS

**Coach, Manager, Parent contacts the JFC President.**

**COMPLAINT LODGED**

**If both clubs cannot resolve the issue, nominated person contacted (BY PRESIDENT ONLY) and mediation begins between both clubs.**

**UNSUCCESSFUL MEDIATION**

**Junior Competition Executive investigates matter and hands down decision.**

**INCIDENT OCCURS**

***(Non- Tribunal Incident)***

**COMPLAINT RESOLVED**

**SASTIFACTORY RESOLUTION**

**If both clubs are satisfied , contact to CD via email notifying them of the incident and resolution.**

**CLUB LEVEL RESOLUTION**

***PRESIDENT – PRESIDENT***

**President contacts the nominated representative. The two clubs via the Presidents and parties involved will attempt to resolve the incident/issue via “Club Level Resolution”**

**NOMINATED PERSON: Fremantle Conference- Robyn Elms, East Fremantle- Anthony Doig; South Fremantle- Mark Brookes**

**UNSASTIFACTORY RESOLUTION**

**If all avenues of mediation have been exhausted the District Operations Manager and/or Community Development Manager makes attempts for resolution or convenes an investigation team to resolve the matter. *45(1) Protests Disputes, Tribunal, and Investigations Panels***