# Club Name

your logo here

### Position Description Form

| **Job Title** | Umpire liaison | | |
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| **Accountability** | Football Manager/Club President | | **Hours\_\_\_\_\_\_\_\_ / week – month - season** |
| General Description - Objectives | | | |
| * To assist in providing a quality environment for umpires at all home matches | | | |
| Responsibilities | | | |
| * First point of contact at the ground for umpires appointed to games. * Ensure umpire change rooms are clean and tidy * Invite Umpires to post game presentations were applicable * Coordinate the delivery of all match day paperwork (team lists etc) to umpires pre/post game. * Where applicable, responsible for the payment of umpires post match | | | |
| Qualifications - Accreditations | | | |
| **Essential** | | **Desirable** | |
| Relationships | | | |
| * + Liaise with all umpires officiating in the match   + Liaise with Team Managers from both teams | | | |
| Reporting | | | |
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