

## Coach Accreditation

The WAFC is a participant in the Australian Sports Commissions National Coaching Accreditation Scheme through our affiliation with the AFL.

AFL Coaching Courses provide participants with quality training and resources that will assist them to effectively fulfil the important roles of an Australian Football Coach.

These courses are delivered throughout the state by our WAFC Game Development Staff.

## Mandatory Accreditation

It is compulsory for every coach in WA to be accredited. This is in line with AFL policy whereby accreditation is mandatory for coaches in all affiliated leagues and programs throughout Australia.

Participating coaches must complete an approved Coaching course relevant to the level at which they are coaching.

It is the joint responsibility of the League and local Game Development Staff to ensure all Coaches within their competition and District/Region hold a current and appropriate accreditation.

## Deregistration and Citation Process

Deregistration means the withdrawal of a coaches AFL Coach Accreditation for a set time (suspension) or permanently.

Under the policy of mandatory accreditation for coaches, deregistration will mean a person who has their accreditation suspended or withdrawn will not be able to engage in coaching activities in any affiliated organization during that time (Australia Wide).

Coaches who are sanctioned under this policy may also be subject to the disciplinary rules and processes of the Australian football organisations in which they are actively involved, including referral to the League tribunal or other properly constituted disciplinary mechanisms.

In accordance with the spirit of the Code of Conduct, a three-stage citation process, in line with accompanying flow chart, is recommended by the AFL for dealing with breaches of the AFL Coaches' Code of Conduct.

The operation of the process will be administered by the WAFC Coaching Manager who retains discretionary powers to convene a Deregistration Panel, at any citation level.

## Citation Process and Responsibilities

	Stage 1 Club Consultation	Stage 2 Mentoring	Stage 3 Disciplinary
Monitoring	<b>MONITORING PROCESS</b> <ul style="list-style-type: none"> <li>• League Official</li> <li>• Umpire (if not reportable offence)</li> <li>• Red Flag Delegates</li> </ul>	<b>MONITORING PROCESS</b> <ul style="list-style-type: none"> <li>• Random monitoring by Governing Body or appointed persons.</li> <li>• WAFC Staff/Approved Coach Coordinator to observe all coaches issued with level 1 citation.</li> </ul>	<b>MONITORING PROCESS</b> <ul style="list-style-type: none"> <li>• Random monitoring by Governing Body or appointed persons.</li> <li>• Development Officer/Coach coordinator to observe all coaches issued with level 2 citation.</li> </ul>
	<b>Coaches Code of Conduct breached</b>	<b>Coaches Code of Conduct breached</b>	<b>Coaches Code of Conduct breached</b>
Procedure	1.1 Coach issued with a Code of Conduct Citation 1. 1.2 Breach to be outlined in accordance with Coaches Code of Conduct 1.3 Coach to meet with Club Management Committee 1.4 Coach to undertake remedial training as required	2.1 Coach issued with a Code of Conduct Citation 2 2.2 As per 1.2 2.3 Coach must attend a panel meeting to discuss coaching practices 2.4 WAFC Manager: Coaching, to issue notification of ramifications of a further breach to a coach. 2.5 Development Officer /Coach Coordinator to counsel and assist with strategy to coach delivery and behaviour. 2.6 Coach to undertake remedial training as required	3.1 Coach issued with a Code of Conduct Citation 3. 3.2 As per 1.2 3.3 Coach's record to be presented to State Coaching Manager 3.4 Coach to be de-registered from National Coaching Accreditation Scheme (NCAS)
Action Responsibility	<ul style="list-style-type: none"> <li>&gt; WAFC State Coaching Manager to issue citation notice</li> <li>&gt; Club to counsel coach</li> <li>&gt; Club to reply in writing to State Coaching manager and Governing Body longer than 1 week after meeting, outlining action and/or approach adopted.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; WAFC State Coaching manager to issue citation notice</li> <li>&gt; Game Development Staff /Coach coordinator or appointed Level 3 Coach to facilitate implementation of strategies to modify behaviour.</li> </ul>	<ul style="list-style-type: none"> <li>&gt; WAFC State Coaching Manager to issue citation notice</li> <li>&gt; WAFC State Coaching Manager: Coaching to administer appropriate penalty</li> <li>&gt; National Coaching Development Manager advised.</li> </ul>

Once a coach has been issued with a citation the following steps will take place to ensure efficient record keeping

1. Coaching Manager to issue Citation Notice
  - a. Copies will be sent to Governing body and District/Regional Staff
2. Coaching Manager will place file notes within the coaches database reflecting
  - a. Citation level and date
  - b. Brief description of why citation was given
  - c. Details of any other punishments/suspensions requirements
3. Coaching manager will also collate all documents relating to the coach within a folder in the WAFC Drives under coaching>deregistration>coach name

## Citation Process – Cont'd

A coach will receive a citation when the AFL Coaches Code of Conduct has been breached.

The Citation process can be triggered through the following reporting mechanisms and people.

- Coach is reported by an Umpire
- League Official reports the breach of Code of Conduct
- WAFC Game Development or Football Staff witness the breach
- Red Flag investigation

Any breaches that are reported by a Governing Body representative, or Game Development Staff member must be logged into the Red Flag system, which will initiate an investigation by the State Coaching Manager in conjunction with the District/Regional Staff member and the league.

The investigation will determine whether a citation is enforced and the process below will be followed.

## Coach Reported to Tribunal

In the instance of a Coach being reported and required to attend a tribunal the following process must be undertaken

1. League to notify District/Regional Staff and Coaching Manager notification must include
  - a. Coaches Name and Date of Birth (if available)
  - b. Charge/s against the coach
  - c. Tribunal Date
2. Coaching manager to respond to the League and District/Regional Staff with any details of the coaches previous record, including accreditation and disciplinary records
3. Tribunal is held; Coaching manager to receive tribunal records
  - a. If found not guilty – a separate Citation investigation will take place to determine whether a citation is still warranted. If it is then the citation process will be followed
  - b. If the coach is found guilty – an automatic citation at the relevant level will be actioned.