



FOOTBALL COMMISSION INC.

**Metro North Region  
(Claremont, Subiaco & West Perth DFDCs)**

**Circular 10/2017**

## **2017 AWARDS OF EXCELLENCE**

Audience: Community Club Committees, Coaches, Team Managers and Parents  
Date: 21 July 2016  
Distributed by/to: Email to Junior and Senior Club Presidents, Secretaries and Executive Committees, WAAFL, Metro Football League, WAWFL, WAFL Clubs, Claremont JFL, Subiaco JFL, West Perth JFL and WA Football Commission CLG.  
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Community Development Manager  
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### **Summary:**

*This Circular provides information on the following:*

- *Section 1 – Categories, General Conditions and Submission Guidelines*
- *Section 2 – Nomination Form, Specific Award Criteria and Conditions*
- *Section 3 – 2017 Awards of Excellence Tickets*

### **Action:**

- *All Category Nomination Forms, written submissions and relevant attachments are due by 5pm Friday 25<sup>th</sup> August 2017*
- *Awards of Excellence Ticket Sales close Thursday 7<sup>th</sup> September 2017*
- *Awards of Excellence Ticket invoices must be paid by Monday 18<sup>th</sup> September 2017*
- *Awards of Excellence will be held on Friday 22<sup>nd</sup> September 2017*

Nominations are now being called for the 2017 Awards of Excellence to recognise the achievements and contributions of Football Volunteers in Claremont, Subiaco and West Perth Districts in the 2017 Football Season. Nominations are open to all members of Claremont, Subiaco and West Perth affiliated clubs.

The Claremont, Subiaco and West Perth District urges all nominators to please take the appropriate time to fill out and submit the Nomination Form and written submission addressing the selection criteria well in advance of the due date.

### **PRESENTATION OF AWARDS**

The 2017 Awards of Excellence for the Claremont, Subiaco and West Perth Districts will be held on Friday 22<sup>nd</sup> September 2017 at the Rendezvous Hotel Scarborough.

#### **Event Details:**

Date: Friday 22<sup>nd</sup> September 2017

Time: 6:30pm doors and bar opens | 7pm start

Venue: Grand Ballroom, Rendezvous Hotel Scarborough.

Dress Code: Lounge suit

### **EVENT TICKETS**

Tickets for the 2017 Awards of Excellence are now available for purchase.



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## SECTION 1 – CATEGORIES, GENERAL CONDITIONS & SUBMISSION GUIDELINES

### CATEGORIES

A Claremont, Subiaco and West Perth District winner will be presented for each award category.

Nominations are called for the following Award categories:

- Auskick Coach of the Year
- Modified Coach of the Year
- Youth Coach of the Year
- Senior Coach of the Year
- Female Coach of the Year
- Young Achiever of the Year

The following awards do not require club nomination:

- Junior Club of the Year
- Senior Club of the Year
- Umpire of the Year\*

Application for the following awards have now closed:

- Sunday Times Volunteer of the Year\*

*\* These award winners will be announced prior to the 2017 Awards of Excellence but presented on the evening.*

### GENERAL CONDITIONS

Application closing dates: Nominations close FRIDAY 25 AUGUST 2017.

NB: No late submissions can be accepted for any awards.

Selection Period:

These awards are orientated towards involvement and activities for the 2017 Football season.

### SUBMISSION GUIDELINES

- Applicants are required to complete and submit a 2017 Awards of Excellence Nomination Form via the online nomination process. The links are located within this Circular.
- Applicants must address the specific criteria for their nominated award:
  - Selection criteria for each award can be found in following pages;
  - Please list each selection criteria as a heading with your response typed under each section;
  - Please address the applicant's achievements in the 2017 season as your main focus. Previous achievements and future ambitions can also be addressed, where requested, in the criteria.
  - Applicants are to include 1 x digital self-portrait photo on behalf of the nominee (min 2MB JPEG – not taken on mobile phones) for the individual awards. These images are essential for the audiovisual presentation at the Awards of Excellence. Your nominations will not be accepted without an image attached.



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- Clubs are encouraged to nominate at minimum one representative in each category relevant to their membership.

## SELECTION PROCESS

Recommended Selection Process at each District:

- Upon receipt of completed nominations, an independent selection panel will consider all nominations and determine one district winner for each award category.
- District winners will be forwarded to WAFC for consideration for the state awards.

## SECTION 2 – NOMINATION FORM, SPECIFIC AWARD CRITERIA & CONDITIONS

### 2017 AWARDS OF EXCELLENCE NOMINATION FORM

Applicants are required to complete and submit a 2017 Awards of Excellence Nomination Form via the online nomination process. The online nomination links are located within this circular.

#### Nomination Checklist

Please ensure the following items are included with your nomination submission:

- Completed Nomination Form
- Attach any supporting documents as requested in the Essential Criteria
- Attach electronic high resolution image of the nominee

If you have any questions regarding the nomination process or your submission please contact Andrew Ridley, Community Development Manager via email [aridley@wafc.com.au](mailto:aridley@wafc.com.au)

## SPECIFIC AWARDS CRITERIA

### COACH OF THE YEAR

These awards recognise coaches who have made a significant contribution towards the area of coaching within community football.

### 2017 COACH OF THE YEAR CATEGORIES

- Auskick Coach of the Year (Pre-Primary- Year 2)
- Modified Coach of the Year (Year 3 - Year 7)
- Youth Coach of the Year (Year 8 - Year 12)
- Female Coach of the Year
- Senior Coach of the Year

A Claremont, Subiaco and West Perth District winner will be presented for each award category.



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## NOMINATION FORM

- Applicants are required to complete and submit a nomination form on the below link:  
<https://wafootball.forms-db.com/view.php?id=21124>

## SELECTION CRITERIA

When completing the nomination form, applicants must also address the following:

- **2017 Contribution**  
This is the single most important area of assessment and the judges will rely heavily on information placed on your nomination form, selection criteria and endorsements by the club president.
- **Past contribution**  
The judges are looking for growing commitment to district football, impact of involvement and activities, and continuous improvement while showing initiative, motivation and leadership. This involvement will span the past three years unless the activity is of importance.

### Essential Criteria

- Must be an accredited coach in good standing.
- Must be currently coaching at an affiliated club in the Claremont, Subiaco or West Perth District in one of the category specific fields (Auskick, Modified, Youth, Female, Senior)
- The nominated coach must present a positive image of the role of the coach.
- The nominated coach must demonstrate sound coaching principles and coaching plans in-line with District and WAFC requirements.
- It will need to be demonstrated that the nominated coach is involved with coach education within their respective club, district or WAFC.

*\* The Female Coach of the Year is open to females only*

Other criteria considered and tips for completing nomination:

- List the coaching positions that the nominee has held and years of coaching experience.
- Describe the contribution the nominated coach has made to their players, team and club.
- Describe how the nominated coach has contributed to the club and football beyond coaching.
- Describe how the nominated coach promotes a safe game environment and positive player environment in-line with WAFC and District requirements.
- Describe how the nominated coach has actively worked to retain players in the game
- List the Coaching Clinics / Conferences / Courses that the nominee has presented at or facilitated, at a club, district, state, interstate, national or international level- listing the date, location, number of participants and type of involvement.
- List any Sports Conferences, coaching workshops or accredited courses that the nominee has attended - listing the date, location and name.
- Any relevant additional information.



## YOUNG ACHIEVER OF THE YEAR

This award recognises and rewards outstanding achievement(s) or contribution(s) at a local (club), district or state level to club and member development.

Nominees must be between 13 and 19 years.

A Claremont, Subiaco and West Perth District winner will be presented.

### NOMINATION FORM

- Applicants are required to complete and submit a nomination form on the below link:  
<https://wafootball.forms-db.com/view.php?id=21812>

### SELECTION CRITERIA

When completing the nomination form, applicants must also address the following:

- 2017 Contribution  
This is the single most important area of assessment and the judges will rely heavily on information placed on your nomination form, selection criteria and endorsements by the club president.
- Past contribution  
The judges are looking for growing commitment to district football, impact of involvement and activities, and continuous improvement while showing initiative, motivation and leadership. This involvement will span the past three years unless the activity is of particular importance.

#### Criteria

1. Design and delivery of programs or activities that have contributed to the development of clubs or members.
2. Contribution at a club, district or State level to the recruitment and retention of members.
3. Demonstrated actions and behaviours as a positive role model.
4. Major achievements and positions relevant to club and member development, held at club, district and state level.
5. Future training ambitions in the areas of club, district and state.
6. Additional information.

### SECTION 3 – 2017 AWARDS OF EXCELLENCE TICKETS

Presentation of awards will be at the 2017 Awards of Excellence, Friday 22<sup>nd</sup> September 2017 at the Rendezvous Hotel Scarborough. Clubs are encouraged to invite their nominees and finalists.

The actual cost for the dinner is approximately \$110.00 per person, however to keep the event affordable and accessible the Claremont, Subiaco and West Perth Districts are again subsidising the cost of tickets for members and their guests.



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The cost per person is \$80.00 (not inclusive of GST), which includes a three-course dinner, tea and coffee and entertainment. A cash bar will be available for all guests for the duration of the evening.

### **FINALISTS**

Finalists in all Award Categories will be notified prior to the Awards of Excellence dinner where an invitation to purchase tickets will be extended. Clubs are encouraged to invite their award nominees and finalists.

### **HOW TO ORDER/PURCHASE TICKETS**

Tickets can be ordered and purchased through your affiliate junior or senior club. Awards of Excellence Ticket Sales close Thursday 7<sup>th</sup> September 2017 or when sold out. This event is sold out in 2016.

All affiliate Junior Football Clubs have been allocated a table of 10 for the event and will be invoiced accordingly. To ensure we cater for any dietary requirements all clubs MUST complete the online booking form. Any additional tickets can also be ordered through the online booking form.

All affiliate Senior Clubs are encouraged to attend. Tickets can be ordered through the online booking form.

Cost of tickets will be invoiced to clubs during the weeks leading into the event. Tickets invoices must be paid for in full before 5pm Monday 18<sup>th</sup> September 2017. There will be no cancellations or refunds.

Please note; we will not be holding tables and the tickets you are invoiced for are non-refundable so please be certain when you are ordering tickets via invoice. All invoices must also be paid by Monday 18<sup>th</sup> September 2017 and names of attendees will need to be provided for table allocations and seating plans.

Any change of table allocations, guest names and dietary requirements can be made by emailing Andrew Ridley prior to 5pm Monday 18<sup>th</sup> September 2017.

Club Tickets can be purchased here: <https://wafootball.forms-db.com/view.php?id=22195>

For any enquiries with regards to tickets or awards nominations, please call Andrew Ridley on 0408 298 725 or email [aridley@wafc.com.au](mailto:aridley@wafc.com.au).

We are looking forward to celebrating this night with you all.

**Andrew Ridley**

Community Development Manager – Metro North