



WA WOMEN'S FOOTBALL LEAGUE (INC) Board Member (General) – Job Description

KEY FOCUS OF THE ORGANISATION

Through the provision of strategic direction and resources, the WA Women's Football League seeks to support and develop vibrant, inclusive and sustainable clubs which support growth, promote development and are community focused.

KEY FOCUS OF THIS POSITION

To ensure that the League is delivering on its strategic directions through strong governance and support to the President.

GENERAL RESPONSIBILITIES

- Participate in the setting of the strategic direction of the organisation, including the vision, objectives, strategic and operational plans
- Approving key organisation policies
- Ensuring legal requirements are met and governance arrangements adhered to
- Developing a risk management plan and ensuring it is implemented.

ACCOUNTABILITY

- The Board is accountable to the President.

COMPETENCIES FOR THIS POSITION

1. Computer Literate

Computer literacy including Microsoft Word, Excel, PowerPoint and Financial Management Software.

2. Honesty

Display integrity and comply with the rules and policies of the organisation.

3. Planning and Organising

Strong organisational skills to deliver required tasks / actions.

4. Effective Communication

Communicate effectively with a range of stakeholders using a range of mediums.

5. Teamwork

Ability to work with others to achieve objectives.